

FREE Job Seeker Workshops

ALL-DAY POWER WORKSHOPS FROM 9:30am-4:30pm

(Please bring your own lunch)

Résumé / Cover Letter: Expert guidance on writing résumés and cover letters that gets results.

Job Search Techniques: Focuses on effective techniques to find jobs in today's market; includes Internet job search tips and networking strategies.

Interviewing: Get the guidance and direction needed for interview preparation. Review the common questions and learn effective ways to answer them. Mock interviews will be conducted to practice those new-found skills and reinforce the rest.

Workshops are available at seven locations:

Illinois workNet Center, 723 W. Algonquin Rd, Arlington Heights, 60005

Arlington Heights Library, 500 N. Dunton Ave, Arlington Heights, 60004

Elk Grove Village Library, 1001 Wellington Ave, Elk Grove, 60007

Hanover Township, 250 S. Route 59, Bartlett, 60103

Northwest Suburban College, 5999 New Wilke Rd, Rolling Meadows, 60008

Park Ridge Library, 20 S. Prospect Ave, Park Ridge, 60068

Schaumburg Library, 130 S. Roselle Rd, Schaumburg, 60173

OCTOBER 2009 SCHEDULE

Hanover Township	Arlington Heights Library	Schaumburg Library	Park Ridge Library	Elk Grove Village Library	Illinois workNet/ IDES	Northwest Suburban College
Thursday 10/1/09	Monday 10/5/09	Tuesday 10/6/09	Friday 10/9/09	Monday 10/12/09	Tuesday 10/13/09	Tuesday 10/27/09
Register online @ worknetcc.com Click on Workshops, or in person at the IL workNet Center Greeter Desk or call 847-437-9663	Register online at www.ahml.info . Click on Programs/ Events - Adults Calendar or call 847-392-0100	Register online @ worknetcc.com Click on Workshops, or in person at the IL workNet Center Greeter Desk or call 847-437-9663	Register online at parkridgelibrary.org & click on Calendar or call the Reference Desk at 847-720-3230	Register online at www.egvpl.org . Click on Program Guide -- Registration Calendar-Adult or call 847- 439-0447, x226	Register online @ worknetcc.com Click on Workshops, or in person at the IL workNet Center Greeter Desk or call 847-437-9663	Register online @ worknetcc.com Click on Workshops, or in person at the IL workNet Center Greeter Desk or call 847-437-9663

All workshops start at 9:30 a.m. sharp. Please come 15 minutes early. Latecomers will not be allowed into the workshop.