

Hanover Township Mental Health Board

Minutes of the Regular Meeting

September 18, 2007

The meeting was called to order by Chairperson Mary Alice Benoit at 7:02 PM.

Roll Call: Sandy Westlund-Deenihan, Katy Dolan Baumer, Brian Gorcowski, and Mary Alice Benoit. A quorum was established. Gabrielle Infusino and Ruth Beckner joined the meeting in progress at 7:05 p.m. Rita Lopienski was absent. Executive Director Danise Habun was also present. Public in attendance: None.

Approval of/Additions to Agenda

Katy Dolan Baumer made the motion to accept the agenda as presented; Sandy Westlund-Deenihan seconded the motion. The agenda was approved by unanimous consent.

Minutes from August 21, 2007 (Regular Meeting)

Motion to approve the minutes of the regular meeting of August 21, 2007 was made by Katy Dolan Baumer and seconded by Gabrielle Infusino. The Board unanimously approved the minutes.

Minutes from August 21, 2007 (Executive Committee Meeting)

Motion to approve the minutes of the executive session meeting of August 21, 2007 was made by Katy Dolan Baumer and seconded by Brian Gorcowski. The Board unanimously approved the minutes.

Financial Reports from August 2007

Motion to accept the August 2007 financial reports was made by Ruth Beckner and seconded by Sandy Westlund-Deenihan. The roll was taken and the motion carried.

Sandy Westlund Deenihan	Yes	Ruth Beckner	Yes
Gabrielle Infusino	Yes	Mary Alice Benoit	Yes
Brian Gorcowski	Yes	Rita Lopienski	
Katy Dolan Baumer	Yes		

Community Resource Center Update

The new telephone system is, according to Danise Habun, “installed, operational, everyone is trained, they are excited and say it is easy!” The Board congratulated Danise on seeing that process through to completion.

Parking Lot Project Update

Bid packets are ready; notices are placed and the bid opening date is September 28, at 4:01 p.m. A meeting will be scheduled to approve the lowest qualified bidder.

Build-out at the Community Resource Center

A friend of Danise Habun drafted a proposed build-out, for informational purposes only, for the Board’s review. Many questions were raised, including our liability with the proposed build-out, that the existing fire alarm/sprinkler system would not be grandfathered if we build-out, proposed dollars (\$50,000 for build-out alone), need for new furnishings and carpeting, waiting area already too small, are we filling the space with an existing client creating one larger tenant, what do security doors protect/or protect from, do we have a resume from the architect who is proposing this build-out, etc. Danise told the Board that with a build-out as proposed, there would be space for three new tenants (AID, NWCSA and Safe); Safe from the Start needs more space; already they are the major tenant and Mary Alice Benoit questioned whether or not this was fair or reasonable.

Mental Health Board Administrative Office at the Hanover Township Building Reconfigure/Refurnish

Danise provided the Board with a plan for reconfiguring/refurnishing the MHB administrative office at the Township. The proposed amount for this project is \$6,200. Katy Dolan Baumer made the motion that the Board approves the reconfiguration/refurnishing of the office for \$6,200. Sandy Westlund-Deenihan seconded the motion. After discussion, Katy Dolan Baumer amended her motion to approve the placing the reconfiguration/refurnishing of the MHB administrative office for an amount not to exceed \$7,000 in the 2008 budget year. Sandy Westlund-Deenihan seconded the motion. The motion carried.

Sandy Westlund Deenihan	Yes	Ruth Beckner	No
Gabrielle Infusino	No	Mary Alice Benoit	Yes
Brian Gorcowski	Yes	Rita Lopienski	
Katy Dolan Baumer	Yes		

Policy Review – Attorney/Mental Health Board Communication and Technology

The Board brought forth many good points for discussion on both of these policies and it was decided that Danise Habun would take written comments presented now and any that may be sent via e-mail to incorporate into the proposed documents for review at the October regular meeting.

Potential incorporation of PACE riders into the TIDE program

Given the state of PACE in the State and the fact that with it's changing of certain routes, many of our PACE riders will be adversely affected, it was once again suggested that incorporating those riders into the TIDE program may be an alternate for us. This has been discussed by the Board before and Danise Habun suggested that we may want to consider doing this, depending on cuts that may be made.

Adjourn into Executive Session

Gabrielle Infusino made a motion at 8:01 p.m. to adjourn into Executive Session pursuant to §2c1 (Personnel) of the Open Meetings Act; Brian Gorcowski seconded the motion. By unanimous voice vote, the motion carried.

Adjourn back into the Regular Meeting

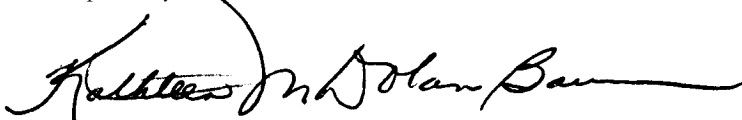
Chairperson Benoit called the meeting to order after returning from Executive Session at 8:54 p.m.

Chairperson Benoit asked for Open Comment.

Adjournment

With no further business to discuss, the Chairperson asked for a motion to adjourn; the motion was made by Ruth Beckner and seconded by Sandy Westlund-Deenihan; the consent was unanimous; meeting was adjourned at 8:58 p.m.

Respectfully submitted,



Kathleen M. Dolan Baumer
Secretary